

Bureau of Labor Statistics Human Resources Staffing and Recruitment



Agenda

- www.bls.gov/jobs
- Salaries and GS-levels
- Work/Life Balance and Benefits
- www.usajobs.gov
- Resume Tips for the Federal Government

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Salaries and GS-levels

SALARY TABLE 2011-DCB
 INCORPORATING A LOCALITY PAYMENT OF 24.22%
 FOR THE LOCALITY PAY AREA OF WASHINGTON-BALTIMORE-NORTHERN VIRGINIA, DC-MD-VA-WV-PA
 (See <http://www.opm.gov/oca/11tables/locdef.asp> for definitions of locality pay areas.)
 RATES FROZEN AT 2010 LEVELS

EFFECTIVE JANUARY 2011

Annual Rates by Grade and Step

| Grade | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
|-------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1 | \$ 22,115 | \$ 22,854 | \$ 23,589 | \$ 24,321 | \$ 25,056 | \$ 25,489 | \$ 26,215 | \$ 26,948 | \$ 26,977 | \$ 27,663 |
| 2 | 24,865 | 25,456 | 26,279 | 26,977 | 27,280 | 28,082 | 28,885 | 29,687 | 30,490 | 31,292 |
| 3 | 27,130 | 28,034 | 28,938 | 29,843 | 30,747 | 31,651 | 32,556 | 33,460 | 34,364 | 35,269 |
| 4 | 30,456 | 31,471 | 32,486 | 33,501 | 34,516 | 35,531 | 36,546 | 37,560 | 38,575 | 39,590 |
| 5 | 34,075 | 35,210 | 36,346 | 37,481 | 38,616 | 39,752 | 40,887 | 42,022 | 43,158 | 44,293 |
| 6 | 37,983 | 39,249 | 40,514 | 41,780 | 43,046 | 44,312 | 45,578 | 46,843 | 48,109 | 49,375 |
| 7 | 42,209 | 43,816 | 45,024 | 46,431 | 47,838 | 49,246 | 50,653 | 52,061 | 53,468 | 54,875 |
| 8 | 46,745 | 48,303 | 49,861 | 51,418 | 52,976 | 54,534 | 56,092 | 57,649 | 59,207 | 60,765 |
| 9 | 51,630 | 53,350 | 55,070 | 56,791 | 58,511 | 60,232 | 61,952 | 63,673 | 65,393 | 67,114 |
| 10 | 56,857 | 58,752 | 60,648 | 62,544 | 64,439 | 66,335 | 68,230 | 70,126 | 72,022 | 73,917 |
| 11 | 62,467 | 64,548 | 66,630 | 68,712 | 70,794 | 72,876 | 74,958 | 77,040 | 79,122 | 81,204 |
| 12 | 74,872 | 77,368 | 79,864 | 82,359 | 84,855 | 87,350 | 89,846 | 92,341 | 94,837 | 97,333 |
| 13 | 89,033 | 92,001 | 94,969 | 97,936 | 100,904 | 103,872 | 106,839 | 109,807 | 112,774 | 115,742 |
| 14 | 105,211 | 108,717 | 112,224 | 115,731 | 119,238 | 122,744 | 126,251 | 129,758 | 133,264 | 136,771 |
| 15 | 123,758 | 127,883 | 132,009 | 136,134 | 140,259 | 144,385 | 148,510 | 152,635 | 155,500 * | 155,500 * |

* Rate limited to the rate for level IV of the Executive Schedule (5 U.S.C. 5304 (g)(1)).

Salaries and GS-levels for IT

Special Rates Table

| Grade | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | SUPPLEMENT |
|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|------------|
| 05 | 38403 | 39683 | 40963 | 42242 | 43522 | 44801 | 46081 | 47361 | 48640 | 49920 | 40% |
| 07 | 45872 | 47401 | 48931 | 50460 | 51990 | 53519 | 55049 | 56579 | 58108 | 59638 | 35% |
| 09 | 54032 | 55832 | 57633 | 59433 | 61234 | 63034 | 64835 | 66635 | 68436 | 70236 | 30% |
| 11 | 60344 | 62356 | 64367 | 66378 | 68389 | 70400 | 72412 | 74423 | 76434 | 78445 | 20% |

Salaries and GS-levels for Math Stats

Special Rates Table

| Grade | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 7 | STEP 8 | STEP 9 | STEP 10 | SUPPLEMENT |
|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|------------|
| 05 | 41421 | 42801 | 44181 | 45561 | 46941 | 48322 | 49702 | 51082 | 52462 | 53842 | 51% |
| 07 | 46551 | 48103 | 49656 | 51208 | 52760 | 54312 | 55864 | 57417 | 58969 | 60521 | 37% |
| 09 | 56941 | 58839 | 60736 | 62634 | 64531 | 66429 | 68326 | 70223 | 72121 | 74018 | 37% |
| 11 | 67385 | 69630 | 71876 | 74122 | 76368 | 78614 | 80860 | 83105 | 85351 | 87597 | 34% |

Work/Life Balance and Benefits

- Leave and Holidays
- Flexible Work Plans
- Insurances, TSP, and Transit Subsidy
- Educational Opportunities

www.usajobs.gov

- Info Center – advice, FAQs, special info
- Public vs. Status
- Pathways Programs
- Research – Do your homework!
- Job Search – refine your results
- Create an account and save up to 5 resumes.

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USAJOBS is the Federal Government's official one-stop source for Federal jobs and employment information.

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USAJOBS is the Federal Government's official one-stop source for Federal jobs and employment information.

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Public vs. Status

- Public
 - ▶ **ALL** U.S. citizens
- Status
 - ▶ Current or Former Federal employee
 - ▶ Certain Veterans
 - ▶ Individuals w/special non-competitive appointment eligibility

Pathways Programs

- 3 Paths: Internship, Recent Grad, Presidential Mgmt Fellow
- Become eligible to convert to a Permanent position.
- Contact specific agencies directly.

www.usajobs.gov

Research – Do your homework!

- What are your interests?
- Review list of Federal jobs for your major from the Pathways page.
- Be open to Job Titles.
- Which agencies match your search criteria?

www.usajobs.gov

Job Search – Refine Your Results

- Occupation
- Specific Agencies
- Grade Level
- Work Schedules (Part-time? Shift work?)
- Location
- Student Jobs

www.usajobs.gov

- Create an account.
- Save up to 5 resumes.
- Read vacancy announcements carefully!
 - ▶ Required Documents
 - ▶ Closing Dates
 - ▶ Review everything again.
- Follow-up.

Resume Tips

- The longer the better.
- **Don't be afraid to list all experiences,** including volunteer activities.
- List relevant experience first. It is not necessary to be chronological.
- Be specific with dates and hours worked.
- Use key words.

Any Questions?

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